

**MINGUS UNION HIGH SCHOOL DISTRICT**  
**1801 East Fir, Cottonwood, AZ 86326**

**GOVERNING BOARD**  
**MINUTES OF MEETING**

Mingus Union High School Library  
Thursday, September 12, 2024 6:00 PM

**Governing Board:**

Lori Drake  
Misty Cox  
Anthony Lozano  
Carol Anne Teague  
Austin Babcock

**Also Present:**

Melody Herne, Superintendent  
Lynn Leonard, Finance Director  
Bridget Hillman, Admin Asst.  
Josh Fant, IT Director

**OPENING**

**Call to Order**

Vice President Cox called the meeting to order at 6:00 pm.

**Roll Call**

Vice President Misty Cox, Board Member Anthony Lozano via phone, Board Member Carol Anne Teague, and Board Member Austin Babcock are all present. Board President Lori Drake absent.

**Pledge of Allegiance**

The pledge was led by Superintendent Herne.

**Moment of Silence**

A moment of silence was observed.

Vice President Cox gave the floor to Superintendent Herne for an announcement.

Superintendent Herne updated the board under the agenda IV Action Items-Consent item 1.3 Student Activity ratification of payment report was not attached to the agenda. This item is on the agenda and the attachment is in front of the board.

**Adoption of Agenda**

**Motion** was made by Vice President Cox to adopt the agenda. Second was made by Board Member Babcock.

**Roll Call Vote:**

Board President Lori Drake – absent  
Vice President Misty Cox - Aye  
Board Member Anthony Lozano - Aye

Board Member Carol Anne Teague – Aye

Board Member Austin Babcock - Aye

### **Student Recognition**

Presentation and certificates for student recognitions were presented by Superintendent Herne and Principal Beery.

Vice President Cox also thanked students and parents for their hard work and dedication.

### **Presentation and Reports**

*(Notice must be specific as to the type of report that will be given, subject matter and who will be making the report. The Board may engage in discussion but will take no action during the meeting.)*

### **Superintendent's Report**

Superintendent Herne gave an update on campus activities and staff recognitions for the last month. She also highlighted upcoming events.

### **Board Member Report(s)**

Vice President Cox, Board Member Teague and Board Member Babcock each reported on their attendance at the Community Forum/Open House.

### **Administration Report**

Principal Beery updated the board on the first staff Professional Development. He also highlighted colleges who have visited the campus. Principal Beery introduced student Kaori Emerson. She is a transfer student from Sedona. She shared with the board her experience as a transfer student to Mingus Union High School.

### **Student Council Report**

Student Council Representatives presented highlights from Student Council Summer Camp. Five members were able to attend this year. Students appreciated the opportunity to attend camp. This was a valued experience for our Student Council Members. They also reported on events that have taken place the first month of school.

### **Other Reports For Reading**

- Hope Center August Report

### **Public Comments**

No public comments were submitted.

### **Board Meeting Minutes Not Previously Approved**

#### **Meetings**

- August 8, 2024 - Regular Meeting
- August 22, 2024 - Work Session Meeting

Motion was made by Board Member Babcock to approve the August 8, 2024, Regular Meeting Minutes and the August 22, 2024 Work Session Meeting Minutes.

Board Member Teague requested a correction to the August 8, 2024, Regular Meeting Minutes. Under Future Agenda Items Board Member Teague requested that the minutes be amended to reflect that she objected to taking votes on items that were not action items.

Vice President Cox asked Board Member Teague to repeat her correction.

Board Member Teague request that the August 8, 2024, Meeting Minutes under Future Agenda Items reflect that she objected to the board taking motions, votes, and doing legal action on items that are not action items. These are only discussion items.

**Motion** was made by Board Member Babcock to approve the August 8, 2024, Regular Meeting Minutes with the amendment requested by Board Member Teague and August 22, 2024, Work Session Meeting Minutes. Second was made by Board Member Teague.

**Roll Call Vote:**

Board President Lori Drake - absent

Vice President Misty Cox - Aye

Board Member Anthony Lozano - Aye

Board Member Carol Anne Teague - Aye

Board Member Austin Babcock - Aye

**Motion** passed 4-0

**ACTION ITEMS - CONSENT**

*(Specific information on routine vouchers and personnel will be available at the District Office 24 hours prior to Board Meetings. Please see the Governing Board Secretary during regular office hours. All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)*

**Approval of Routine Vouchers**

Expenses, Payroll, and Student Activities

**Personnel - HR Report**

Certified & Classified

**Agreements**

- Rise Resources Service Agreement
- MOU Boys to Men

**Motion** was made by Board Member Babcock to approve the Consent Agenda as presented. Second was made by Vice President Cox.

**Roll Call Vote:**

Board President Lori Drake - absent

Vice President Misty Cox - Aye

Board Member Anthony Lozano - Aye

Board Member Carol Anne Teague - Aye

Board Member Austin Babcock - Aye

**Motion** passed 4-0

**ACTION ITEMS - DISTRICT BUSINESS**

*(Specific items of District business as listed for consideration - may include various categorical areas as the business of the District necessitates Board discussion, deliberation, and action)*

**Electronic Food Program Permanent Service Agreement**

Nutrition Director Christopher Lomeli presented information regarding the Electronic Food Program Permanent Service Agreement.

Superintendent Herne informs the board with their approval of this service agreement it will allow Nutrition Director Christopher Lomeli to become a signer for Mingus Union High School. This enables him to enroll Mingus Union High School into programs as they arise.

Board Member Babcock asked for examples of programs that require a signer. Examples given by Nutrition Director Lomeli include; Breakfast, Lunch, and Summer Food Programs. Previously Lynn Leonard was a signer.

**Motion** was made by Board Member Teague to approve the Initiation Form For Electronic Food Program Permanent Service Agreement (FPPSA) as presented. Second was made by Board Member Babcock.

**Roll Call Vote:**

Board President Lori Drake - absent

Vice President Misty Cox - Aye

Board Member Anthony Lozano - Aye

Board Member Carol Anne Teague - Aye

Board Member Austin Babcock - Aye

**Motion** passed 4-0.

**INFORMATION AND DISCUSSION ITEMS**

**AVID Presentation**

Principal Beery presented information on the AVID program. His presentation reviewed the history of this program on the Mingus Union High School campus and the status of the program today.

**Olympic Athletes**

Athletic Director DeVore presented information regarding Olympic Athletes utilizing the Mingus Union High School track.

Vice President Cox asked if Board Member Lozano had any questions regarding the Olympic Athletes utilizing the MUHS track.

Board Member Lozano did not have any questions at this time.

**Transportation Hours of Service**

Transportation Supervisor Mike Earl presented information regarding driver hour calculations and regulations. The information presented was supplied by The TRUST.

Vice President Cox asked how many drivers do we currently have. Transportation Director Earl stated we have around 12 drivers with seven routes. More part-time fill in drivers are needed. If we had a few more staff members who could fill in on routes that would help. Currently we are in better shape than we were at the end of last year.

Board Member Babcock asked if there is anything that transportation from the board. Transportation Director Earl stated that they just need drivers.

Board Member Babcock asked if the pay increases helped to retain drivers. Transportation Director Earl stated that we only had one driver retire this last year after 23 years of service.

**First reading of District Policy GCQC - EA**

Superintendent Herne read recommended modification to Policy GCQC-EA. Superintendent Herne stated that the red line are the recommended modifications.

**First reading of District Policy GCQC - EB**

Superintendent Herne read recommended modification to Policy GCQC-EB.

**First reading of District Policy GCQC - EC**

Superintendent Herne read recommended modification to Policy GCQC-EC.

Board Member Teague asked who receives the exit forms. Superintendent Herne states the forms would go to Human Resources, which at this time is the superintendent. After review, if anything needed to be addresses it would be brought forth to the board.

Board Member Teague states that in the HR report resignation letters are present. She would like to also have the exit interviews present.

Superintendent Herne will seek legal guidance to see if exit interviews can be present in the HR report. If so, then we will need to add additional information to policy and bring this back to the board for a first reading.

**Requests for Future Agenda Items**

Vice President Cox asked for future agenda items from members.

Board Member Lozano states his appreciation that we have a 24-7 superintendent focused on Mingus Union High School. Thank you

Board Member Babcock asked for clarification to the Request for Future Agenda Items processes. Previously future agenda item were just requested by a board member. This is not the current process. We need to understand how to request future agenda items. Can we put this on a work session agenda.

Board Member Teague feels that if the board votes on future agenda items it could be an open meeting law violation due to the items not being on the agenda.

Superintendent Herne understands both points. We need a process to know what items the board would like to have on a formal board meeting, email, or board report. Clarification on how the board would like to see follow up and what items need to be placed on agendas as Future Agenda Items.

Vice President Cox would like an update on the first responder alert system that is in place on the campus. Superintendent Herne states that this could be an email item.

Vice President Cox asked for the name of the current first responder alert system that we have. IT Director Josh Fant states the first responder alert system currently in place is Mutual Link.

Vice President Cox asked more information regarding Mutual Link.

Board Member Teague requests a report from those who attended the ASBA Law Conference.

Board Member Babcock requests information on weighted G.P.A.

Vice President Cox requested a report on cell phone usage. Superintendent Herne stated that discipline data will be brought back to the board in October.

Vice President Cox also requested a report on the Academy enrollment and how the program is progressing.

**ADJOURNMENT**

**Motion** was made by Vice President Cox to adjourn the meeting. Second was made by Board Member Teague.

**Roll Call Vote:**

Board President Lori Drake – absent

Vice President Misty Cox - Aye

Board Member Anthony Lozano - Aye

Board Member Carol Anne Teague - Aye

Board Member Austin Babcock - Aye

**Motion** passed 4-0.

**Adjournment: 7:13 pm**

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Board President Lori Drake

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Vice President Misty Cox